

# NCKU STUDENT EXCHANGE PROGRAM

## INFORMATION SHEET AY 2016-2017

### Overview of NCKU

National Cheng Kung University (NCKU), established as "Tainan Technical College in 1931, has evolved itself into one of the most established comprehensive universities in Taiwan. The NCKU teaching and researching system has 9 colleges (College of Liberal Arts, College of Sciences, College of Electrical Engineering and Computer Science, College of Planning and Design, College of Management, College of Medicine, College of Social Sciences, and College of Bioscience and Biotechnology), 46 undergraduate programs, 76 master's degree programs, 55 doctoral programs and 22 master's degree for working professionals.

Location	City: Tainan (Population: 1,883,451) Country: Taiwan (Population: 23,404,243)
Number of incoming exchange students per year	≈500
Number of enrollment	≈22000
Area	187 hectares (461.9 acres)
Language of instruction	Chinese
Academic Calendar	There are two semesters in one academic year. The first semester (Fall) begins around the middle of September and ends around the middle of January; the second semester (Spring) begins around the middle of February and ends around late June. Between semesters are the summer and winter vacations.
Programs taught in English	<ol style="list-style-type: none"> <li>(1) <a href="#">International Master Program on Natural Hazards Mitigation and Management</a></li> <li>(2) <a href="#">International Bachelor Degree Program on Energy (IBDP-E)</a></li> <li>(3) <a href="#">The International Curriculum for Advanced Materials Program (iCAMP)</a></li> <li>(4) <a href="#">International Master Program of Civil Engineering and Management</a></li> <li>(5) <a href="#">Institute of Creative Industries Design (ICID) for Master's Program</a></li> <li>(6) <a href="#">Institute of Creative Industries Design (ICID) for Doctoral Program</a></li> <li>(7) <a href="#">Institute of International Management (IIMBA) for Doctoral Program</a></li> <li>(8) <a href="#">Institute of International Management (IIMBA) for Master's Program</a></li> <li>(9) <a href="#">Department of Nursing for Master's Program in the College of</a></li> </ol>

	<a href="#">Medicine</a> (10) <a href="#">TIGP- The Interdisciplinary Neuroscience (INS) ( Inst. of Clinical Medicine of NCKU jointly organized with TIGP)</a>
Application Requirements by Department (MUST READ)	<a href="#">Department Requirements for Exchange Students at NCKU, AY2016/2017</a>
List of departments	<a href="http://web.ncku.edu.tw/bin/home.php?Lang=en">http://web.ncku.edu.tw/bin/home.php?Lang=en</a>
Course information	<a href="http://class-qry.acad.ncku.edu.tw/qry/index.php?lang=en">http://class-qry.acad.ncku.edu.tw/qry/index.php?lang=en</a> with <a href="#">Advanced Search</a> on the upper left corner of the webpage. <ul style="list-style-type: none"> <li>• <a href="#">Course Taught in English Fall, 2016</a></li> <li>• <a href="#">Course Taught in English Spring, 2017</a></li> </ul>
Language course	Exchange students are eligible for a free Chinese language course. (3 hours per week, Non-credit course)
Academic transcripts	Transcripts will be posted to the corresponding office of students' home university. It will be 1-2months after the semester ends.

### Student Exchange Program

Office in charge	International Relations Division (IRD), Office of International Affairs (OIA)
Supervisor	Associate Prof. Hsiao-Wen Wang, Director of IRD
Coordinator for incoming students	Ms. Weili Teng (Phone:+886-6-2757575 ext. 50961)
Coordinator for outgoing students	Ms. Charlene Kuo (Phone:+886-6-2757575 ext. 50966)
Address	International Relations Division (IRD) Office of International Affairs National Cheng Kung University No.1, University Road, Tainan City 701, Taiwan (R.O.C.) Zip:70101
E-mail	em50961@email.ncku.edu.tw

### Application Deadlines

Fall Semester (September-January)	<b>April 15</b> , if students plan to enroll for the Fall Semester (September - January)
Spring Semester (February-June)	<b>October 30</b> , if students plan to enroll for the Spring Semester (February - June)

### Application procedure

1.Nomination	The partner Universities shall inform NCKU by email with an Excel attachment of the nomination information, in accordance with the places of exchange agreed per academic year. (Excel nomination form to be provided separately to the corresponding coordinators)
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## 2. Application materials required:

**NOTE:** All prospective exchange students shall refer to

[\[Department Requirements for Exchange Students at NCKU, AY2016/2017\]](#), for specific requirements posted by NCKU departments and institutes.

All materials shall be prepared in the form of **clear & colored scanned copy** of the originals and be submitted to NCKU Online Application. **No mailing of original documents is required.**

1. **Passport-size photo** (JPG/PNG, <5mb)
2. **Official Enrollment Certificate** (PDF, <5mb)
3. **Latest official transcript in English** (PDF, <5mb)
4. **Autobiography** (PDF, <5mb)

\*An autobiography could be a combination of a short statement about yourself and your resume. It is preferable to have a focus on your academic path.

5. **Study plan** for the exchange period, preferably with your course list. (PDF, <5mb)

6. **Recommendation letters, signed and dated by the sponsors.**\_(PDF, <5mb, at least 2)

\*The documents should include the sponsors' names and titles in print.

7. **Bank statement issued by a financial institution** (PDF, <5mb)

\*A financial statement is to verify that the student has at least NT\$100,000 available for one academic year, or NT\$50,000 for one academic semester to support his/her exchange period financially.

8. **Information page of passport** (PDF, <5mb)

9. **Photo ID, both sides** (PDF, <5mb, Required for Chinese nationality only)

10. **Certificate(s) of Chinese language or English language proficiency**\_(PDF, <5mb, optional)

11. **Other supporting documents**\_(PDF, <30mb, optional. **Students, who are required to provide their portfolios, should upload file(s) here.**)

12. **Confirmation Page** (PDF, <5mb) **NEW!**

Students can download and print this document from the application portal AFTER they are done. The Confirmation Page has to be proofed and signed by the applicant, and signed by his/her exchange coordinator of home university (fee-paying students can skip the coordinators' signature). When finished, a scanned copy of this document should be uploaded to the portal to complete the

	<p>application. If you find any errors on your <a href="#">Confirmation Page</a> printout, you may mark the error(s) on the paper and complete all steps to finish the online procedure. Then, you will need to inform us through email about the corrections required for your application ASAP. <b>NEW!</b></p>
3. NCKU online application	<p>Nominated students are required to submit the application online <a href="#">NCKU online application</a> .</p> <p>Applicants shall start with creating an account with an email address and set a password, and to complete the application by the respective due dates.</p>
4. Announcement of Acceptance	<p>It will be available 6-8 weeks after the application closes.</p>

### Accommodation

On-campus housing	<p>After students have been accepted to NCKU, they will be prompted by email to proceed their accommodation sign-up online. Please note that on-campus accommodation is not guaranteed and students will be responsible for their own housing expenses, unless specified differently in an agreement. To have a quick review of NCKU on-campus dormitory designated to exchange students, please visit <a href="#">Ching 3 Dorm</a>, which offers double rooms to international or graduate students.</p>
Off-campus housing	<p>OIA provides advice on finding off-campus accommodation upon request. Students may consider <a href="#">Prince Hall</a>, which exclusively serves NCKU students with better accommodations. In this case, students will have to apply by themselves, as it is managed by a private sector.</p>

### Cost of study and living estimates

Tuition Fees	<p>In accordance with bilateral student exchange agreements, an exchange student, with nomination, needs to pay tuition fees to his/her home university and do not have to pay tuition at the host university. Students, who apply with no nomination, or are from universities that have no student exchange agreement with NCKU, will need to pay tuition fees to NCKU as a foreign student. For the tuition schedule, please visit <a href="https://admissions.oia.ncku.edu.tw/doc/view/sn/9">https://admissions.oia.ncku.edu.tw/doc/view/sn/9</a></p>
Cost of Housing	<p>Student dormitory: NT\$13,700 per semester(subject to change) Off-campus: NT\$3500-\$8500 per month</p>

Living Cost	Living expenses range from \$6,000 to \$10,000 NTD per month, depending on individual lifestyle.
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### Health Insurance

Mandatory NCKU student group insurance	Each student is required to join in NCKU student group insurance at around NT\$200 for one semester upon registration.
Private overseas insurance	All exchange students need to purchase their own overseas insurance in their home country before departure. A copy of valid insurance summary is required for registration at NCKU.

### Health Exams

Mandatory <a href="#">NCKU Student Health Check Form</a>	<p>All new incoming exchange students are required to take a health exam in their countries to fulfill items on <a href="#">NCKU Student Health Check Form</a> within 3 months prior to the registration day of NCKU. Students should submit their NCKU Student Health Check Form to OIA upon registration. In the case students are not able to finish this form in their countries in advance, health checkup will be available at NCKU hospital or other qualified medical centers in Tainan. It should be done in the first two weeks of the semester. Lacking the health check form, students are not able to finish their registration at NCKU.</p> <p>For one-year exchange students, who want to apply for a Resident Visa, <a href="#">Type B Health Certificate</a> will be required.</p>
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### Visa

Visitor visa	<p>Students admitted to an exchange student program must apply for a Taiwan (ROC) <b>visitor visa</b> with annotation "FS" followed by the name of the host university, prior to entering Taiwan. When necessary, students may apply for a visa extension in Taiwan.</p> <p><b><u>Please be advised not to enter the country with a landing visa, which may not be extended.</u></b> More information may be found at Bureau of Consular Affairs (<a href="#">BOCA</a>)</p> <p>PRC nationals need to obtain a special type of visa, Taiwan Entry Permit to enter Taiwan. NCKU will apply on behalf of Chinese students after accepted.</p> <p>Hong Kong or Macau residents, holding Hong Kong or Macau IDs may apply for Taiwan Entry Permit on their own at <a href="#">Taipei and</a></p>
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National Cheng Kung University

	<p><a href="#">Economic Office (HK)</a>.</p> <p>Students will be responsible for all visa-related fees.</p>
Resident Visa	<p>Exchange students, who will stay for two semesters and hold ordinary passports or other legal travel documents, may apply for a resident visa.</p>